

GENERAL INSTRUCTIONS FOR FILLING HAJ APPLICATION FORM (HAF)

- A) Before filling the HAF, read the Guidelines for Haj-2019.
- B) HAF should be filled in ENGLISH BLOCK LETTERS only.
- C) HAFs for Haj-2019 can be submitted from 18.10.2018 till 17.11.2018.
- D) Column-wise instructions:
- Column 1** : Tick the applicable category .
Reserved Category refers to applicants of age 70+ with one companion.
All other applicants are covered in General category. Reserved category applicants have to give additional information regarding companion.
- Column 2** : Embarkation Point : The pilgrims are free to choose any one Embarkation Point out of the two specified in column no.3 and 4 in the table at page No.18 & 19 against their district and has to pay Airfare accordingly. Fares given on the page 18 & 19 are fare of Haj - 2018 for guidelines only. Actual airfare of 2019 will be decided by tender process which will be different.
- Column 3** : Tick the desired accommodation category. Details in para 16 of Guidelines.
- (A) In Makkah Mukarramah, there are two categories of accommodation :-
1)Azizia Category : Accommodation in Azizia Area
2) NCTZ Category : Accommodation away from Haram Shareif at a distance of 1.5 km. to 2 kms. (1 km. from the outermost periphery of Haram Shareif)
- (B) In Madinah Munawwarah, there are two categories of accommodation :-
1) Markaziya Area : Accommodation within Markaziya area (within 500 meters from Haram Shareif (Masjid-e-Nabavi)
2) Outside Markaziya Area : Accommodation outside Markaziya area (outside 1st Ring Road) but within 1000 meters from the outermost periphery of Haram Shareif (Masjid-e-Nabavi).
- Column 4** : Enter name of Cover Head who has to be an adult male except group of 4 or more ladies. He shall be responsible for all communications / payments / refunds. All members of a Cover must be close family members.
- Column 5** : Fill applicant's details as per passport.
Qualification should be one of the following:
Aalim / Mufti, Graduate, Matriculation (SSC), Post Graduate, Primary, Under Graduate (HSC)
Occupation should be one of the following:
Business, Cultivation Doctor, Government Service, House Wife, Professional, Private Service, Retired, Student, Others.
Blood group, Aadhar Card/Enrolment No., Pan No. should be given.
- Column 6** : Fill complete and correct postal address / mobile number / e-mail id.
- Column 7** : Fill complete details of nominee of the applicant.
- Column 8** : Fill details of Mehram, in case of lady pilgrims only, except group of 4 or more ladies.
- Column 9** : If applicant is a permissible Repeater (refer para 2 of Guidelines) tick Yes, otherwise No.
- Column 10** : Fill details of bank account of Cover Head.
- Column 11** : If all applicants of the Cover want to perform Adahi (Qurbani) through IDB, tick Yes, otherwise No.
- Column 12** : Tick mark only ONE language for Haj Guide.
- Column 13** : If applicant is an NRI, tick Yes, otherwise No.
- Column 14** : If applicant is a Shia pilgrim opting for Johfa as Meeqat, tick Yes, otherwise No.
- E) **Submit complete HAF to State/UT Haj Committee concerned, with following enclosures, as applicable. -**
- i) Original International Passport / Self attested photocopy of valid International Passport (as applicable)
 - ii) Proof of address : If address is same as in the Passport no additional document is required. Otherwise a Photocopy of any one of the following is to be attached.-
Ration Card, Driving License, Electricity Bill, Telephone Bill, Water Bill, Gas c o n n e c t i o n ,
Election Commission Photo ID card, Income Tax Assessment order, Employee's Identity Card, Aadhar Card,
 - iii) Original Bank pay-in-slip,
 - iv) Copy of cancelled cheque / bank passbook,
 - v) Solemn Declaration (as applicable).